

# SWITCH KIT TRANSFER CHECKLIST



This checklist is to help keep track of direct deposits and automatic transactions that you will be switching to South Atlantic Bank.

List all companies with direct deposits and recurring withdrawals. After you switch them over to your new account, check the box in the far right column. You may want to have your most recent bank statement from your old bank for reference. List statements/information for utility payments, loan payments, health club memberships, TV subscriptions, etc. you have set up with your old account.

## DIRECT DEPOSITS

COMPANY NAME	ACCOUNT NUMBER	AMOUNT	PAYMENT FREQUENCY	✓

## BILLS

COMPANY NAME	ACCOUNT NUMBER	AMOUNT	PAYMENT FREQUENCY	✓